



更改賬戶資料表格
Change of Account Information Form

請填妥以下表格，簽署後電郵至 info@gransing.com 或傳真至 (852) 2544 8439

Please complete the form with signature and return it by email to info@gransing.com or fax to (852) 2544 8439

賬戶名稱 Account Name		賬戶號碼 Account No.
請由 With effective from	(日/月/年) (dd/mm/yyyy)	請更新本人/吾等以下資料： please update my/our information as below:

本人於以下帶✓號的部分之信息有更新 There are changes of my Information in below session(s) marked with a ✓ sign

A. 聯繫信息 (請提供三個月內有效地址證明) Contact Information (Please provide a valid address proof of the recent 3 months)

<input type="checkbox"/>	住宅地址 Residential Address			
	通訊地址 Correspondence Address			
	手機號碼 Mobile No.	傳真號碼 Fax Number		
	電郵 Email Address	住宅座機號碼 Home Tel No.		

B. 個人身份文件 (請提供正本或經核實證明文件副本) Personal ID Document (Please provide the original or a certified true copy of the document)

<input type="checkbox"/>	身份證明文件號碼 ID / Passport No.	證件簽發地 Place of Issue	
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C. 銀行賬戶信息 (請提供有效銀行證明) Bank Account Information (Please provide a valid bank proof)

<input type="checkbox"/>	銀行名稱 Bank Name	幣種 Currency	HKD / USD / CNY
	銀行賬戶號碼 Bank Account No.	賬戶所在地 Location	

D. 結單形式 Statements

<input type="checkbox"/>	郵寄 By post (會收取結單行政費 Statement Administrative Fee will be charged)	<input type="checkbox"/>	電郵 By e-mail
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E. 就業情況 Employment Status

<input type="checkbox"/>	<input type="checkbox"/> 受僱 Employed <input type="checkbox"/> 無業 Unemployed	<input type="checkbox"/> 僱主/自僱 Self-employed <input type="checkbox"/> 家庭主婦 Housewife	<input type="checkbox"/> 學生 Student <input type="checkbox"/> 退休 Retired	任職年期 Years of Service		
	僱主名稱 Name of Employer	業務類型 Nature of Business				
	職業性質/職位 Nature of Employment/Title	辦公電話 Office Telephone No.				
	公司地址 Business Address					
本人為政界人士或與政界人士有關聯之人士 I am a politician or a politician's affiliated person					是 Y <input type="checkbox"/>	否 N <input type="checkbox"/>
本人僱主/自僱業務為處理大量現金機構，如：賭場、貨幣兌換商等 My employer or self-employment business is an institution dealing with large amount of cash, e.g. casino, money exchange etc.					<input type="checkbox"/>	<input type="checkbox"/>

F. 其他更改，確認及簽署 Other updates, Confirmation and Signature

(如有，請註明 Please provide details, if any)	客戶簽署 Client's Signature
	日期 Date

內部審批用 FOR OFFICIAL USE ONLY

Signature Verified 核對簽名	Input 輸入	Input Date 輸入日期	Approved by RO 負責人員批核